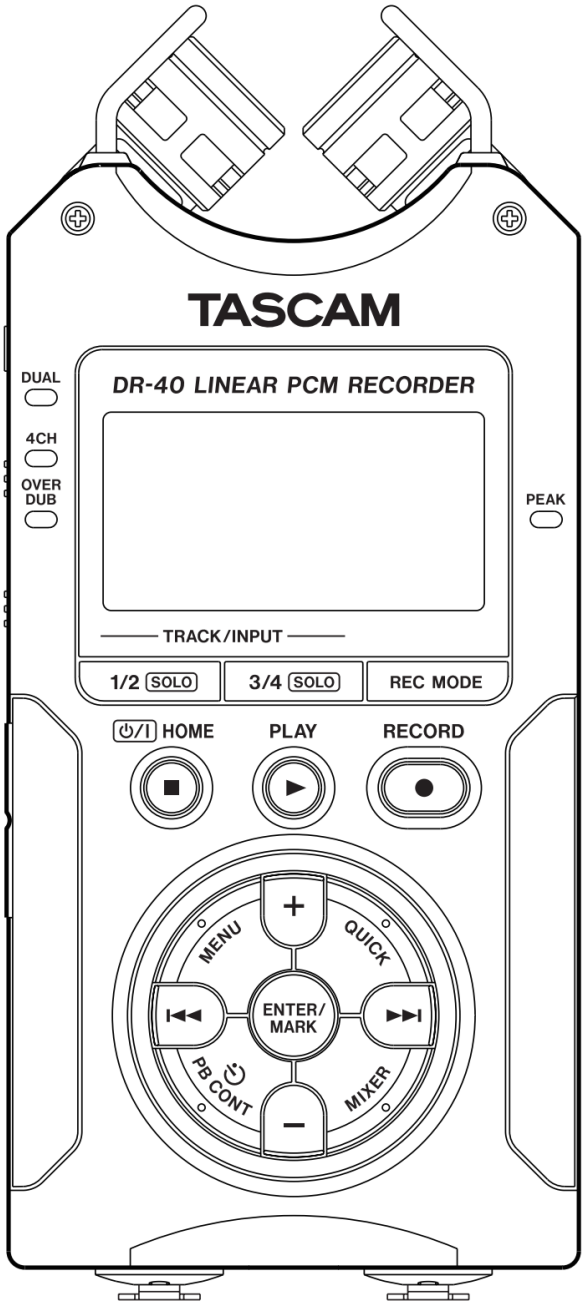


# RUTGERS FILMMAKING

# TASCAM DR-40 CHEAT SHEET



1) Place 3 AA batteries into the back of your recorder and power it on by pressing the **POWER/HOME** button on the front of the device.

2) Normalize your audio recorder by setting it back to factory default. This is only important if the last user was not you.

**MENU>OTHERS>SYSTEM>INITIALIZE**

2) Insert and format your SD card. Caution, this will erase any data previously saved! Formatting before use decreases the chances that you'll have card errors during recording.

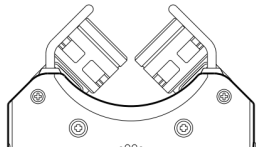
**MENU>OTHERS>SYSTEM>FULL FORMAT**

3) Select your recording format and sampling rate.

**MENU>REC SETTINGS>FORMAT>WAV 24bit**  
**MENU>REC SETTINGS>SAMPLE>48k**

4) For location shoots, it is recommended to use a LOW CUT filter to reduce wind and handling noise.

**MENU>REC SETTINGS>LOW CUT>80Hz**



5) Adjust the built-in microphones facing toward each other for XY stereo recording (more directional phantom center).

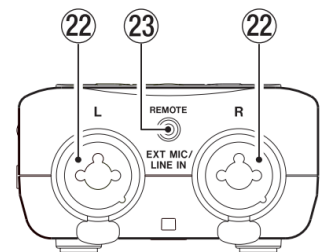
6) Hit the record button so it is flashing red and adjust your gain using the **INPUT LEVEL** buttons (27) on the side of the device so that your levels average around -18db (look for the little black triangle as your target marker).



7) Adjust your headphone volume to a comfortable level using the +/- buttons on the front of the device.

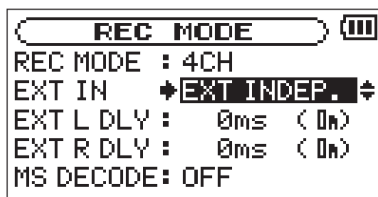
8) Now hit the **RECORD BUTTON** again to record audio. Confirm that your timecode is moving.

**OPTIONAL:** You may also combine the built in microphones with external microphones (such a lavalier and/or shotgun mics) using **FOUR CHANNEL** recording.



9) Plug external mic(s) into **INPUT 1/2** on the bottom of the device.

10) Turn the **EXT IN** switch (25) on the side of the device to **MIC+PHANTOM**



11) Press the **REC MODE** on the front of the device and select the following:

**REC MODE>4CH**  
**EXT IN>EXT INDEP**

